# AssistMyTeam AnyFile to PDF Converter

## **Installation and Configuration** ('Per User Installation' and 'Per Machine Installation')

Page | 1 With this guide, you would be able to quickly install and easily configure AssistMyTeam AnyFile to PDF Converter in your system, and effortlessly generate PDFs from any kind of files and documents, in a click.

For **'Per User Installation'** *(ideal for standalone single user/workstation)* AnyFileToPdfSetup.zip

For **'Per Machine Installation'** *(ideal for installing on Citrix and Terminal Servers)* AnyFileToPdfSetup\_Citrix.zip

Extract these file contents to a folder.

## NOTE: 'Per User Installation' and 'Per Machine Installation'

*In 'Per User Installation'*, the add-in install is performed 100% on the local system and nothing is installed on your Exchange or Windows Server. Further, this install is intended to serve only the current logged on user of the system/workstation and will be installed under the user's application data folder (instead of Programs Files folder) and no elevated permission is required. So, there won't be a prompt from UAC to allow this install unless you change the install directory to say, Programs Files which will warrant an elevated permission/UAC prompt. If the same system is used by multiple users, each one need to install add-in on their profile with the default installation folder location.

**'Per Machine Installation':** If you have the need to have a single install that serves all users of the system (i.e., the files will be installed under Program files folder and the add-in will be registered under HKEY\_LOCAL\_MACHINE registry hive rather than HKEY\_CURRENT\_USER), download the Citrix/Terminal Server version of the setups to perform a per machine installation.

### **Requirements:**

- Microsoft .NET framework 4.5
- Windows 11, Windows 10, Windows 8.1, Windows 8, Windows 7, Windows Vista (both 32bit and 64bit are supported) and all server-based Windows 2012 and above.

**Step 1.** Run the AnyFileToPdfSetup.exe to start the installation. Click 'Next' to Continue.

	🧕 AssistMyTeam AnyFile to PDF	Converter Setup	×
Page   2		Welcome to AssistMyTeam AnyFile to PDF Converter Setup Wizard	
		The Setup Wizard will install AssistMyTeam AnyFile to PDF Converter on your computer. Click Next to continue or Cancel to exit the Setup Wizard.	
		< Back Next > Cancel	

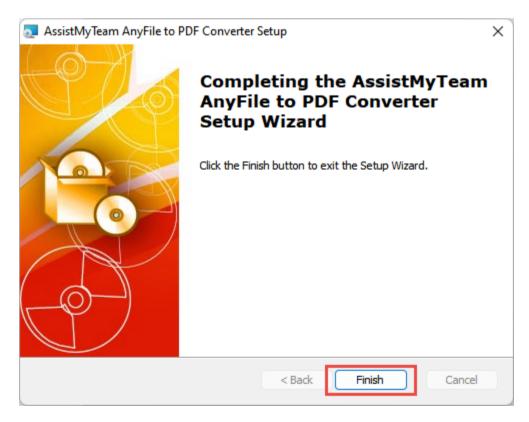
**Step 2.** Select the appropriate destination folder where the application files will be installed. If you change the default folder path, please make sure you have appropriate permission.

assistMyTeam AnyFile to PDF Converter Setup	_		$\times$
Select Installation Folder This is the folder where AssistMyTeam AnyFile to PDF Converter will be	e inst		-0
To install in this folder, click "Next". To install to a different folder, ente "Browse".	er it bel	low or <mark>c</mark> lid	k
Eolder: C:\Users\bahrur\AppData\Roaming\AssistMyTeam\AssistMyTeam MS		Browse	
Advanced Installer		Cano	cel

**<u>Step 3</u>**. Click 'Next' to continue with the files extraction. It just takes a few minutes to complete the whole copying process.

	🧟 AssistMyTeam	AnyFile to PDF Converter Setup	×
Page   3	Installing Ass	istMyTeam AnyFile to PDF Conv	
		while the Setup Wizard installs AssistMyTeam AnyFile to PDF This may take several minutes.	
	Status:	Removing shortcuts	
	Advanced Installer		
		< Back Next >	Cancel

**<u>Step 4.</u>** Click **'Finish'**. This ends the files installation process in your system.



#### AssistMyTeam AnyFile to PDF Converter – Install Guide

Now go to Start Menu > All Apps. If the installation was successful, you will see new menu entry 'AssistMyTeam AnyFile to PDF Converter'.

ige   4	All apps	< Back
	Adobe Photoshop 7.0	
	AssistMyTeam AnyFile to PDF Converter New	^
	AnyFile to PDF Converter	
	AnyFile to PDF Converter - Knowledge Base Articles	
	Help Manual	

To run the AnyFile to PDF Converter app, click 'AssistMyTeam AnyFile to PDF Converter' from the menu under 'All Apps'. This will load and display the main interface of the converter app.

AssistMyTeam AnyFile to PDF Converter (1.0	PDF		s	-		×
List of files for Conversion to PDF						
- ile Name	Size	Туре	Created	Modifie	d	
⊠3.msg	184.00 KB	Outlook Item	25-09-2022 23:28:34	08-09-20	)22 14:5	5:18
⊠4.msg	184.00 KB	Outlook Item	25-09-2022 23:19:37	08-09-20	)22 14:5	5:18
all products.txt	1.39 KB	Text Document	20-09-2022 02:28:54	20-09-20	)22 02:2	8:54
🖹 AssistMyTeam.png	6.64 KB	PNG File	14-05-2022 12:37:43	14-05-20	)22 12:3	7:44
ceiling.jpg	22.63 KB	JPG File	29-08-2022 01:12:02	29-08-20	022 01:1	2:18
🔁 Chat.pdf	722.06 KB	Adobe Acrobat Document	12-08-2022 22:47:10	12-08-20	)22 22:4	7:12
//////////////////////////////////////	69.00 bytes	HTM File	18-03-2022 20:53:39	18-03-20	022 20:5	3:39
Emails and Compressed Files.msg	1.28 MB	Outlook Item	28-09-2022 14:34:33	28-09-20	022 14:3	4:33
es in List : 8	FREE EDITION	I				

To configure the output settings for PDF, click the 'Settings' button. Within the settings dialog, you will find options to tweak and customize the default file naming scheme, specify the PDF output behavior, set watermark text or logo, set security password to be applied to PDF, modify the page setup, paper size, layout etc.

Output Options	Page Setup	
Add Bookmarks & Table of Contents	Paper Size Letter	
Use Original Size for Images	Orientation O Portrait O Lands	
_	Orientation OPortrait OLands	cape
Export the Office documents with markup (if present)	Add PDF Header and Footer information	
PDF/A Compliant	Add PDF Header and Footer information	
Render PDF to Grayscale Color		
When merging, embed unsupported files to PDF	◯ Left ◯ Bottom	🔿 Right
When Merging, ignore password protected PDF attachments When Merging, embed password protected PDF attachments	Bottom	
	PDF Optimization	
	<ul> <li>Optimize for Quality</li> </ul>	
	<ul> <li>Optimize for Quality</li> <li>Large file size</li> <li>Optimize for Publishing</li> </ul>	
	<ul> <li>Optimize for Quality</li> <li>Large file size</li> </ul>	

For more references and help, refer to the PDF Help Manual, which can be invoked from **AnyFile to PDF Converter** app > Help > Help Topics.

You can also download the full PDF help manual directly from this link.